

Barrington Public Library
Board of Library Trustees Meeting Minutes - FINAL
March 18, 2025

Present: Trustees: Chair Susan Gaudiello, Lydia Cupp, Melanie Haley, Karolina Bodner, Ezra Hodgson, Diane Madariaga. Library Director Lydia Goodwin. Asst. Director Wendy Rowe. Select Board Representative Dannen Mannschreck. Alternate Karen Towne.

Members of the public: Robert Drew, Richard Compagnone, Diane St. Jean, Debbie Dadey.

The meeting was called to order at 5:30 pm.

The 2/18/ 2025 Minutes will be presented for approved at the April Trustee Mtg.

Election of Officers: Diane made a motion to elect the slate of officers:

Susan Gaudiello, re-elected Chair, Lydia Cupp, re-elected Vice Chair, Melanie Haley, re-elected Treasurer, Ezra Hodgson, elected Secretary, seconded by Karolina, and the motion passed.

Donations: Melanie made a motion to accept Library donations of \$845.50, seconded by Ezra, and the motion passed.

Treasurer's Report: Melanie reported the February account financials. There was a discussion of options for renewal of CDs maturing March 24 and 26.

Susan made a motion to accept the February financials, and to renew the \$10,000 CD at 4% for one year, and the \$26,857 CD at 3.85% for 6 months. The motion was seconded by Lydia and passed.

Investment Policy: Ezra made a motion to re-adopt the Investment Policy with edits, seconded by Diane, and the motion passed.

Select Board Liaison: Dannen reported that the Town had a 30% voter turnout in the March election, down from the previous year but better than earlier years. Over 300 kids voted in the student election and the 3 sticker designs by Barrington students were well received by voters. The Select Board has asked Susan to arrange a tour of the new building for SB members.

Logo Committee Report: Lydia introduced Diane St. Jean, Foundation member, who has volunteered her services to design the new logo. Diane presented a PPT, discussed her extensive design experience and past donations of designs to the Town and Foundation, and presented the 3 final designs. Board members were given the opportunity to comment to the committee on the design prior to the board meeting. Board members all favored

the design recommended by Diane.

Ezra made a motion to accept the design chosen by the Board, seconded by Diane M, and the motion passed. Susan discussed her negotiations with the sign maker, a resident of Barrington with a Concord sign business, and the placing of the sign at the drive entrance off Rt 125. A second sign to be placed near the front entrance was also quoted. After discussion it was decided to proceed with the 125 sign and defer additional signage until after the project is completed.

Director's Report: presented by Interim Director Wendy Rowe with a Board welcome to the new Director Lydia Goodwin.

*Wendy stated that Pam Gold, the new AM Library Assistant who began work on 1/27/25, is doing very well, is still in training and quick to catch on to responsibilities.

*The new Citywide Custodial Service which began 2/10/25 is doing a good job and quick to respond when there are any comments from staff.

*Amy is finishing details for the shelving and furnishings orders to be signed.

*Wendy has three trash dumpster quotes ready for a final decision at the next trustee meeting. She has also been meeting with copier companies, and working on getting quotes and measurements for the new building.

*The current website company is going out of business so Jo is researching alternatives.

*The Library received a \$10,000 grant from ALA (American Library Assoc.) for Community Accessibility to include services for patrons with disabilities. Wendy prepared and submitted the grant application. The funds will be used for AV equipment at the new library as well as other materials for hearing and sight impaired.

*Wendy presented two policy recommendations. Melanie made a motion to increase fee for the out-of-state Inter-library loans fee to \$6, seconded by Ezra, and the motion passed.

*Ezra made a motion to edit the Circulation Policy to add automatic renewal for most items, seconded by Karen, and the motion passed.

New Library Building Update: Susan said the construction progress is on time and within the budget estimates according to the monthly updates she receives.

*The sealed solar bid proposals are due April 7th.

*Ezra made a motion to spend up to \$3,500 to hire community artist Melissa Morin to paint a mural in the children's Storytime alcove and matching designs on the rolling toy cart which will be placed under it. Seconded by Lydia, and the

motion passed.

*Landscaping: Lydia is forming a volunteer committee to assess clean up, pruning needs and maintenance of current plantings, and ideas for new plantings. New mulch will be added to existing landscaped areas.

*Susan has suggested a closing of the Library after Memorial Day to allow time for packing and moving of books and furnishings for the move to the new building and preparations for a late June opening.

Foundation report: The Foundation has continued raising funds to cover the cost of a solar installation. It awaits decisions on two pending grant applications.

The Foundation will be meeting with Friends, staff and trustees to plan the new Library Grand Opening..

Friends Report: Lydia announced that the Books and Blooms fundraiser is postponed until after the new Library opening. The plant and book sale will occur June 7 with set up June 6 at 2:00pm.

New Business:

Susan made a motion to give a \$250 bonus to Amy Ingliss in appreciation for her extra work on the furnishing selections for the new building, seconded by Ezra, and the motion passed.

*Jo is working to resolve IT systems issues with Back Bay, what computers need to be replaced due to aging, and predicted needs for the new building. These costs will be covered by the \$17,000 Tech Capital Reserve.

*New Meeting Room Policy: Lydia G., Melanie, Karolina and Karen were appointed to a sub-committee to research existing library policies and draft a policy for our new library meeting and study rooms. The goal is to have the policy ready for Board vote in May.

*Karolina made a motion to recommend Robert Drew as a Trustee Alternate, seconded by Ezra, and the motion passed. Robert was advised that he needs to submit an appointment application to the Select Board.

*Susan reminded the Board that registrations for the NH Library Trustee Assoc. Conference are due by April 17. Coordination of payment of the fees will be handled by the Library Director.

Adjourn: Melanie made a motion to adjourn at 7:30, seconded by Ezra, and the motion passed.

Next Library Trustees meeting April 15, 2025 5:30 pm

Minutes recorded by resigning secretary, Karolina Bodner