

Barrington Public Library

Circulation Policies

These policies are designed to help patrons understand their rights and responsibilities when using the Barrington Public Library.

Library Card Access

- Who Can Get a Card:
 - All Barrington residents are eligible for a free library card.
 - Children may receive a card starting in Kindergarten with a parent or guardian's signature.
- Library cards for non-residents are available for an annual fee of \$100.00, with an additional \$3.00 surcharge for credit card payments. Employees of the Town of Barrington or SAU 74 in Barrington are eligible for a complimentary one-year card.

Cardholder Responsibilities:

- Patrons must present a valid library card or photo ID to borrow materials.
Replacement library cards are subject to a \$3.00 fee.
- Cards must be renewed every two years (annually for non-residents).
- Patrons are responsible for all items checked out on their card.

Borrowing Materials

- Loan Limits:
 - Up to 20 items may be checked out per card.
 - Specific limits apply to certain materials (e.g., DVDs, audiobooks, kits).
- Loan Periods:
 - Most items: 3 weeks
 - DVDs: 1 week
 - Equipment: 2 weeks
 - Video Game Consoles: 3 weeks
- Renewals:
 - Most items may be renewed twice unless on hold.
 - DVDs, video games, and kits may be renewed once.
 - Equipment may not be renewed.

Holds and Reserves

- Items may be reserved online, by phone, or in person.
- Patrons will be notified when items are ready for pickup.
- Reserved items are held for 2 business days.

Overdue, Lost, or Damaged Items

- Overdue Notices:
 - Courtesy reminders are sent via email, phone, or text.
 - Items overdue by 30 days are marked as lost and billed at full replacement cost.
- Lost or Damaged Items:
 - Patrons are responsible for the replacement cost of lost or damaged items.
 - Once an item has been replaced by the Library, it cannot be returned for credit.

Library Use and Privileges

- Borrowing privileges may be suspended if:
 - Items are overdue
 - Fees exceed \$2.00
 - There is repeated failure to return or care for materials
- Privileges may be reinstated upon resolution of issues or by appeal to the Library Director or Board of Trustees.

For questions or assistance, please contact the Library at (603) 664-9715 or visit our website at <https://barringtonlibrary.com/>.