APPROVED 05/20/2025

Barrington Public Library
Board of Library Trustees Special Meeting Minutes
April 29, 2025

Present: Trustees: Chair Susan Gaudiello, Lydia Cupp, Melanie Haley, Karolina Bodner, Ezra Hodgson, Richard Compagnone, Diane Madariaga. Library Director Lydia Goodwin. Alternates Karen Towne and Robert Drew,

Members of the public: None

This meeting was called to order at 5:30pm.

Public Comment: No Public Comment

Approval of Meeting Minutes: Melanie made a motion to approve the April minutes, seconded by Lydia. The motion passed.

Primary Topic:

IT Provider Research/Selection -

Lydia has completed extensive research on who the next IT provider for the library should be. The primary providers that were compared were Back Bay Networks and Block 5 Technologies. Block 5 Technologies is who the town uses for their IT services, and who Conner MacIve recommended the library utilize. Block 5 Technologies is significantly more expensive than Back Bay Networks, and the proposed cost of Block 5 Technologies was not supported by the Barrington ABC committee.

It was found that Block 5 Technologies was going to include unnecessary items in their service package, and did not leave any room to negotiate pricing or customize the services being provided. Also, Back Bay Networks was going to donate a 365 Microsoft license to the library for free.

If services were to go through Back Bay Networks and Consolidated Communications, everything being added would be cloud based and the library would not need a new server. The only items stored on the server will be shared files. It was discussed that the library will likely need a new server in about 2 years. Lydia shared that there's potential that the new server could be smaller. Lydia is going to research the cost for a new server and the cost of other IT related items that will need replacement in the coming years.

Some discussion around potentially selling old computers, but there's no value to be had since they can't support anything past Windows 11. Karolina brought up that they could be donated to Lenharth, a business in Barrington that repurposes/recycles old electronics. Lydia will work to connect with them about the library's old electronics that will not be coming to the new space.

The library would own all of the phones, with Consolidated Communications holding the maintenance contracts on them. Each phone would be Internet based with 1 gigabyte of speed per phone. There will also be internet availability in the parking lot of the new library building.

Diane made a motion for the library to utilize Back Bay Networks for the phones, IT, and internet, seconded by Karolina. The motion passed.

Melanie broached the subject about how much remains in the library IT capital reserve. That number is $8,500. Susan considered these costs to be a part of the build budget, however, and wanted to save the capital reserve money for later.

Software Decisions -

Lydia researched and found the Userful software the library uses for it's computers could be replaced with a much more affordable option. Deep Freeze software could do the same job, but with a $480 a year savings compared to Userful.

Lydia also proposed switching to Princh for the library's current printing software. Princh allows patrons to print directly from their phone, computer, or tablet, and cuts down on the back and forth between patrons and library staff. It simplifies the process and cuts down on time library staff are spending releasing documents to patrons, helping patrons with payment issues, and will remove needing to login with a email and password. Payment can be completed with apple pay through the patrons device. Susan voiced concern over the cost of $1,000 per year. The copier/printer made about $1,000 in 2024, and the monthly lease of the printer is $170 a month, or $2,300 a year. Lydia brought up that 21 libraries in NH are utilizing Princh, with many of them being smaller than the Barrington library. They are charging 15 cents per copy, which is higher than our current 10 cents per copy. The Friends of the Library have committed to pay for the first year of Princh. Lydia also brought up that the current calendar used by the library will be going away with the transition to Microsoft 365, with a savings of $850 a year, allowing the library to use that cost savings to utilize Princh. If a contract is to be signed with Princh it would be for 1 year, as a trial run.

Richard made a motion to approve the purchase of hardware ($3179.86) and software ($3536.86) for the public computers in the new library building, seconded by Melanie. The motion passed.

Melanie made a motion to approve a one year contract with Princh to commence in the new building for $949, seconded by Lydia. The motion passed.

Personal Matter -

Lydia asked permission to approve unpaid administrative leave to an employee. The board discussed the situation. Karolina made a motion to to approve up to 2 weeks of unpaid administrative leave for the ILL Library Assistant, seconded by Lydia. The motion passed.

Garden & Landscaping New Space -

Lydia advised that the Garden and Landscape group has scheduled cleanup dates for the new library space are set for:
May 17th at 11am
June 21st at 1pm
June 29th at 12:30pm
July 6th at 1pm

McGuire Organics is donating 7 yards of compost and Great View is delivering the mulch. Ezra made a motion to accept the donations of mulch and compost, seconded by Karolina. The motion passed.

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Richard broached creating a donation approval committee, which was met with approval from the board. Richard to be the chair of the committee with Karen and Karolina being the two other members.

Non-Public: NA

Adjourn: Diane made a motion to adjourn at 6:30pm, seconded by Karolina. The motion passed.

Next Regularly Planned Library Trustees Meeting is May 20th

Minutes recorded by Secretary, Ezra Hodgson.