

Barrington Public Library
Board of Library Trustees Meeting Minutes APPROVED
May 17, 2022

Present: Trustees: Susan Gaudiello, chair, Susan Frankel, Karolina Bodner, Robert Drew, Karen Towne, Lydia Cupp. Absent: Leigh Elliot. Trustee Alternate, Melanie Haley. Alternate Sam Ronda, absent. Library Director, Melissa Huetten. Absent: Selectman, George Bailey.

The meeting was called to order at 6:30 pm by Chair Susan Gaudiello.
Melanie was designated to serve as a voting member in place of Leigh.

Susan F. made a motion to approve the public meeting minutes from April 19, 2022, seconded by Karen, and the motion was passed.

Donations: Susan F. made a motion to accept donations of \$3,243.15, seconded by Lydia and the motion passed.

Treasurer's Report: Susan presented the Treasurer's Report. Robert made a motion to accept the Treasurer's report, seconded by Karen and the motion passed.
Susan also reported that the Investment Policy has been updated. The general objectives of the investments include Safety, Liquidity, Yield and Local Considerations. Karolina made a motion to accept the revised Investment Policy, seconded by Lydia and the motion passed. Melissa will post the updated Investment Policy on the Library website.

Select Board Report: There was no report as Representative George Bailey was absent.

Friends report: Lydia reminded the Board of the Plant, Book and Garden yard sale fundraiser in the Legion parking lot on Rt. 9 to be held Sat., June 4th. 8am to 12pm. The set up and acceptance of plants and items will begin Friday at 2pm. They are continuing to request plant donations. Contact Lydia if you have plants to donate and need help to dig them up and pot them. It is also hoped that there will be volunteers at 12 noon to help with the clean up.

Foundation report: Karen reported that the Foundation Wheel of Fortune for kids at the end of the Peeper's Race was a great success. 4 kids won a Library t-shirt.

*Karen will continue as Trustee representative to the Foundation Board.

*At the June 7th meeting, the Foundation will finalize its participation in the July 23rd Tricentennial Parade. Karen will be absent and Melanie will attend the meeting in her place.

*Karen will ask the Foundation to add contacts for all Trustees to their mailing list.

*Foundation members will continue with the Scenic NH road side clean-up every 8 weeks.

*It was agreed that it would be useful to schedule a meeting with Trustees, Foundation and Friends leadership in the fall.

Director's report: The deadline for the open Desk Clerk position is May 20th and interviews are being conducted.

*The Town Personnel Policy review subcommittee has included discussions of wage compensation, using data from 2019 Wage Compensation study and comparisons from other

towns of similar size. Susan F. will attend their meetings as a Trustee Board representative.
* A subcommittee on staff compensation was formed (Robert, Susan G. and Sam) and will present their research of wage compensation of similar size libraries to the Trustees at the July Board meeting.

Old business:

*Susan G. will send the Trustee comments to the Recreation Commission in advance of a meeting to discuss the possibility of joint building projects.

*The Trustees will partner with the Friends and Foundation to invite local groups and elected officials to events to improve community communication and participation.

*Robert, Susan F. and Melanie have conducted research on tuition reimbursement with libraries of similar size and the average cost for college credit hours. They recommend: 1) adding \$1000 to the Library budget for reimbursement. 2) changing the budget line item to Conference, Training and Education and 3) reimbursement up to 50% of tuition costs. They will present the revised policy at the June Board meeting.

*Melissa, Susan F., Karen and Karolina submitted written notes from their attendance at the NHLTA May 10th Conference workshops.

New business:

*Trustee Dashboard: Susan G. recommended creating a “dashboard” to track certain library data to assess progress toward goals. The Board will need to set specific goals in order to measure progress.

8:06 Susan F. made a motion to go into Non-Public session according to RSA 91-A:3, IIc, seconded by Robert and the motion passed.

After coming out of non public session the consensus of the Board was not to seal the minutes of the Non-public Session, and the Public Session reconvened at 8:20.

8:22 Karen made a motion to adjourn, seconded by Susan F. and the motion passed.

Next Meeting: June 21, 2022

Minutes recorded by Karolina Bodner, secretary