

Barrington Public Library
Board of Library Trustees Meeting Minutes APPROVED
December 20, 2022

Present: Trustees: Susan Gaudiello, chair, Leigh Elliott, Susan Frankel, Karolina Bodner, Robert Drew, Karen Towne. Trustee Alternate Melanie Haley. Library Interim Director Wendy Rowe.

Absent: Lydia Cupp, Trustee. Select Board Representative, George Bailey.

The meeting was called to order at 5:30 pm by Chair Susan Gaudiello.
She announced that Trustee Alternate Melanie Haley will vote in place of Lydia.

Minutes: Susan F. made a motion to accept the Nov. 15, 2022 Trustee Meeting Minutes, seconded by Karen, and the motion passed.

Susan F. made a motion to accept the Dec. 1, 2022 Trustee Special Meeting Minutes, seconded by Karen, and the motion passed.

Donations: Leigh made a motion to accept the donations of \$44 in November, seconded by Melanie, and the motion passed.

Treasurer's report: Susan F. presented an update on the November financial accounts.

Susan F. made a motion to remove Melissa Huette's name from the Director's Account at First Seacoast Bank, seconded by Robert, and the motion passed.

Leigh made a motion to accept the Treasurer's report, seconded by Karen, and the motion passed.

There was no Select Board report as representative George Bailey was absent.

Friends Report: Susan G. reported on the Nov. 30 meeting for Lydia. The Friends voted to donate \$500 to the Library to be added to their "Library of Things" fund. There was a discussion about continuing the \$800 Foster's Daily Democrat newspaper subscription. Discussion continued about a Library Open House with a possible date to coincide with National Library Week in April.

Foundation update: Susan G. reported that the Foundation will continue to promote the new library survey till the end of December. Karen reported that they are continuing to research fundraising opportunities including applying for the Poker Casino night non-profit donations.

Interim Director's report:

Wendy reported that desk clerk Suzanne resigned and that Dec. 16 was her last day.

*Karolina made a motion to offer the Desk Clerk position to Lucy Kirby, pending a background check, seconded by Leigh, and the motion passed.

*Susan F. made a motion for Lucy to start work in January spending her first weeks being supervised and trained prior to receiving background check, seconded by Leigh, and the motion passed.

Expenditures: Susan G., and Wendy reported that since the Trustees had voted to approve expenditures, the Library is moving forward with purchasing updated technology equipment, and signing a snow removal contract for the 2022-2023 season.

*Melanie made a motion to allow the purchase of a sliding door for the storage room

entrance, seconded by Leigh, and the motion passed.

*Susan F. made a motion to increase the Hoopla budget to \$700/month using donated funds to make up the difference, seconded by Robert, and the motion passed.

*Robert made a motion to discontinue fees for sending faxes for non commercial use, seconded by Melanie, and the motion passed..

***The library will be only open for curbside use Dec. 29-30 while Don Marcotte installs new tiles in the foyer and kitchen areas.

Old business: Susan G. reported that the Select Board has completed the proposed 2023 Budget which includes a Warrant Article for \$25,000 toward the new library. The Warrant Article for \$3000 toward Library technology was reinstated.

*All are encouraged to attend the Select Board Budget Public Hearing Jan. 10, 2023 at the new Town Hall at 6:30pm.

New business:

*Karen made a motion to amend the Library Earned Time Policy to align with the current Town Policy, seconded by Leigh, and the motion was passed.

*A subcommittee of Leigh and Susan F. will review the current Personnel Policies.

*Melanie made a motion to accept the proposed Holiday Schedule for 2023, seconded by Leigh, and the motion passed.

Susan G. and Karolina attended the Master Plan Workshop and announced that the recommendations will be posted on the Town website.

The Board will search for potential New Library Building Committee members.

Library Director Search Committee: Robert made a motion to accept the revised Job Posting to be posted in January 2023, seconded by Susan F., and the motion passed. The description includes the updated Town salary wage scale, which is contingent on the passing of the Town Budget at the March 14, 2023 election.

7:08 Leigh made a motion to adjourn, seconded by Susan F., and the motion passed.

NEXT Trustee Board Meeting January 17, 2023 5:30pm

Minutes recorded by Karolina Bodner, Secretary