

Barrington Public Library
Board of Trustees
July 18th, 2017
Adopted Minutes

Present: Peter Royce, Sam Boduch, Lindsey Maziarz, Traci Bisson, Lydia Cupp (ALT), Victoria Sellers (ALT), Susan Frankel (ALT) Robert Drew, Ron St. Jean, Leigh Elliott, Amy Inglis, Library Director.

Also present: George Bailey, Selectman

The meeting was called to order at 6:02pm.

Donations in the amount of \$554.30 (itemized below) were accepted with a motion (m/s Ron, Robert) and passed on a voice vote.

6/19/17	\$519.30	Walmart grant \$500.00/ change jar \$19.30
7/10/17	\$20.00	change jar
7/17/17	\$15.00	\$5.00 Grossi / \$10.00 change jar

The minutes from the June 20th, 2017 meeting were approved with corrections with a motion (m/s Peter/Ron) and passed on a voice vote.

Public Comment: Lydia announced that the Friends of the Library will be hosting the “Just Desserts” event again at the library on November 4th.

Foundation update: Marie Harris has been nominated as Chairman of the Library Fundraising Council on the Foundation board. The \$40,000 of trustee funds to compensate Sandi Mitchell for fundraising purposes, will be allocated to the Library Foundation via a check from the Board of Library Trustees. The Foundation will then direct the funds to Sandi Mitchell.

The Treasurer’s report was reviewed and accepted in a motion (m/s Ron, Robert) and passed on a voice vote.

Director’s Report: Danielle Duron-Vantuinen has been offered the position of Desk Clerk, and has accepted the position. A motion to approve Danielle’s employment is made (m/s Robert, Traci) and passed on a voice vote. Pending a positive background check, Danielle is due to begin work on 7/31/17.

At this time, there aren't funds available to build stairs from the playground to the library to alleviate the plantings and address a safety concern. Amy has contacted Genesis Gardens to see if they can come out and mulch over some of this area and perhaps install a planting that will deter people from walking in this area..

Amy presented the first draft of the 2018 budget. There is an overall increase of 3.2% without COLA raises, at the instruction of John Scruton. The Board of Selectmen will determine, what, if any increases they wish to include later on in the process in September/October. Current demands support adding a couple of extra hours (\$1875 total addition to budget) to both Heather and Michele's schedules, but Amy expressed concerns about including this as it will increase the budget to 3.8% without including raises. Ron stated that Amy should budget for what she needs, and given the town growth and rate of use, adding the additional hours is appropriate. Amy to make this edit to the draft.

Notable items that contribute to the budget increase are:

- David's position changing from part time to full time as Technology Librarian and acquiring extra benefits
- Digital materials such as Hoopla and Overdrive which provide e-books, audiobooks, music and movies, needing additional funding to support their high demand. As well as a new digital service, Chilton Auto Repair online access, which has been requested by several patrons.

Sam stated that when the 2018 library budget is presented to the Board of Selectmen that it is expected that all Library Trustees be in attendance at the meeting.

Old Business: Leigh mentioned a positive experience while attending the NHLTA conference in May. She provided feedback on the sessions that she attended and ideas that the library may wish to incorporate such as self service check out. One session in particular focused on how to ask for donations of considerable size. Traci asked for more information regarding the speaker, which Leigh will provide.

New Business: Lindsey has made great strides in coordinating the library as the non-profit of the month to be recognized by Calef's Country Store for the month of September. Calef's will allow the library to have a small display in the store with promotional materials and information on upcoming library events. The store will also work with the library in selecting a product in the store that will be the focused product of the month.

When this product is purchased during the month of September, a portion of each sale of the item will be donated to the library. In turn, the library will have a counter display promoting the item which has been chosen to support the library. Lindsey stated that Greg at Calef's said that

having a strong presence from the Library on two Saturday's during the month of September (9/9 12pm-5pm & 9/23 8am-5pm) would aid in the success of the promotion.

Calef's is granting space on their front porch to have a table manned by volunteers to greet customers and possibly sample the chosen product. It would also be advisable to have some volunteers throughout the store able to talk about the library and upcoming programs and events. Lindsey asked Lydia if she could please inform the Friends of the Library of this partnership for support and possibly obtaining some volunteers. Amy stated that she has had a banner made for outreach opportunities such as this.

John Scruton has invited the Town of Barrington's volunteers to a late afternoon barbeque to be held on August 24th, 2017. He has requested volunteers that can attend to please RSVP by July 26th.

George Bailey announced that the American Legion will be hosting an event highlighting the work of author Michael Hastings. He stated that the library is welcome to have a table at this event with pamphlets and library information. A date has not been set as of yet.

Lastly, it was agreed upon that grammatical edits found in Draft minutes can be sent to Leigh which will then be presented and finalized at the following meeting.

Pluses:

- George is in attendance
- Banana bread, provided by Robert
- Lindsey's efforts on the Outreach Committee
- New meeting tables

Deltas:

- Length of meeting

A motion to adjourn at 8:42pm was made (m/s Robert/Traci) and passed on a voice vote.

Minutes recorded by Leigh Elliott

