

Barrington Public Library  
Board of Library Trustees Meeting  
March 19, 2019  
Approved meeting minutes

Present: Trustees: Lindsey Maziarz, Lydia Cupp, Robert Drew, Leigh Elliott (arrived at 6:50), Sam Boduch, Susan Frankel, Karolina Bodner (alternate Trustee voting until 6:50), Traci Bisson (arrived at 6:27), Melissa Huette (Library Director), and George Bailey (Select Board representative), Conner MacIver (Deputy Town Administrator)

Absent: Bridget Rounds (alternate Trustee)

The meeting was called to order at 6:06

The public meeting minutes from the 2/19/2019 meeting were approved, in a motion by Susan and seconded by Karolina, and passed on a voice vote.

The Non-Public meeting minutes from the 2/19/2019 meeting were approved by a motion made by Robert and seconded by Lindsey, and passed on a voice vote.

The Non-Public meeting minutes from the 3/04/2019 special meeting were approved by a motion made by Lindsey and seconded by Robert, and passed on a voice vote.

Donations of \$785.45 were accepted in a motion by Sam, and seconded by Susan, and passed on a voice vote.

Public Comment:

1. George Bailey commented on the March 12<sup>th</sup> town election results and felt that there was a good turnout of voters for a town election.

Treasurer's report: Susan sent out the reports by email and she presented the reports. Robert made a motion to accept the Treasurer's report, and Karolina seconded, motion passed on voice vote.

BPL Project (New Library) Update:

1. The Foundation has scheduled a community meeting on April 9<sup>th</sup> from 6:00 to 7:30 at Lois Lane all are welcome to attend.
2. A private Facebook page has been developed and all involved with the project have been invited to join the page.
3. Letters to all supporters explaining the next steps will be sent out.
4. A group including Traci and Lindsey will be meeting with Sandi Mitchell to discuss next steps. Melissa asked to be included in the discussions.
5. Traci will attend the next Recreation monthly meeting to discuss the BPL new library project's next steps.

Friends Update:

1. Friends liability insurance: Lydia and Susan discussed an idea that the Just Desserts event could be sponsored by the Trustees with funds going directly to the library so liability insurance would

not be required. Susan attended the Friends March meeting to discuss the issue. The Friends support this idea. The Trustees will discuss this further closer to the date of the event which is held in the Fall. Melissa will attend the Friend's September meeting to discuss programming ideas.

2. Books in Bloom- Lydia shared the event will take place from March 20<sup>th</sup> when arrangements will be made at the Bloomers meeting at 6. This is a joint venture of the Friends and Bloomers. Melissa mentioned she as well as other staff members, will be creating an arrangement for the Library. The arrangements will then be on display from March 21 to March 23<sup>rd</sup> with library patrons voting on their favorites. On March 23, the arrangements will be auctioned off at a silent auction, final voting will take place, and refreshments will be served. All are welcome to participate.
3. Meet and Greet- The Friends were thanked for providing refreshments and coffee for the event held on March 9<sup>th</sup> from 12:30-2:30.

#### Director's Report:

1. Melissa shared library statistics.
  - 31 new patrons
  - 3,292 patrons came in
  - 4,743 items checked out
  - 785 Overdrive audiobooks and Ebooks used
  - 159 Hoopla users (TV, movies, books, audiobooks)
2. Melissa shared that David Berube gave his notice on March 7<sup>th</sup>. David has been developing "How To" lists on possible technology issues for Melissa and staff. She mentioned working on finding replacements for a number of programs such as Dungeons and Dragons that David has facilitated. An Open House giving the public a chance to say good-bye will be held at the Library on 3/22/19 from 3:00 to 6:00.
3. Melissa shared that she and Wendy have an upcoming phone call with Tom Daniels, a patron of the BPL, to talk about a reading therapy dog program. He has worked with many libraries, colleges, and other academic institutions. Melissa will keep the Trustees updated on this possible programming.
4. Melissa completed and submitted the State Report on 3/15/19. Tim Rohe at the State Library was very helpful with the process.
5. Discussion on the Library using the Rockport IT services that all the other Town Departments are using. Conner reviewed and discussed the issue. Questions were generated on if the Town or Library would pay for this service and what the cost would be. Melissa mentioned possibly forming a small committee to look at this. George Bailey mentioned getting the cost for the Library first, and then bringing the issue of who would pay to the Select Board. Melissa will keep the Trustees updated on this issue.

#### Old Business:

1. AED- Robert continues to work on having a new AED donated by a local hospital. He will report in on his progress at the next meeting.

New Business:

1. Congratulations to Robert and Leigh for being voted in for another term !
2. NHLTA Spring Conference Registration- Registration is due on May 10<sup>th</sup>. All who can attend should bring their forms to the April Trustee meeting.
3. 2019-2020 Officer Nominations: Lindsey for President, in a motion made by Robert and seconded by Susan, and passed by a voice vote. Leigh for Vice President, in a motion made by Traci and seconded by Susan, and passed by a voice vote. Susan for Treasurer, in a motion made by Lydia and seconded by Lindsey, and passed by a voice vote. Lydia for Secretary, in a motion made by Susan and seconded by Traci, and passed by a voice vote.
4. Sam Boduch has decided to resign from the board. He will write an official letter of resignation and submit it to Kim Kerekes, Town Clerk.
5. Lindsey made a motion and Susan seconded to have Karolina Bodner complete the remainder of the term of Sam Boduch on the Trustee Board. The motion passed by a voice vote.
6. Bridget Rounds in a motion made Robert and seconded by Traci was reappointed as an Alternate Trustee. This passed by a voice vote.
7. Bridget and Karolina need to be sworn in at the Town Hall. Bridget and Karolina's appointments need to be approved by the Select Board. Connor agreed to put the appointments of the agenda for the 3/25 meeting.

Non-Public Session based on RSA 91-A:3

Motion was made at 7:32 by Lindsey and seconded by Sam and passed by voice vote to enter into a non-public session. The motion to leave the non-public session was made at 8:19 by Sam and seconded by Robert and passed by a voice vote.

The meeting was adjourned at 8:25 by a motion made by Lindsey and seconded by Sam and passed on a voice vote. The next meeting will be April 16<sup>th</sup> at 6:00 at the library.

Notes taken by Lydia Cupp Secretary

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