

Barrington Public Library
Board of Trustees
June 20, 2017
Adopted Minutes

Present: Sam Boduch, Peter Royce, Ron St. Jean, Lindsey Maziarz, Traci Bisson, Lydia Cupp (ALT), Victoria Sellers (ALT) (Voting), Robert Drew, Susan Frankel (ALT), Amy Inglis (Library Director).

Absent: Leigh Elliott

Also Present: Foundation Members-Kris Pavlik, Kim Nichols, Dan Cappiello. Consultant- Sandi Mitchell.

The meeting was called to order at 6:03pm

Sam and the Board welcomed the foundation members and Sandi Mitchell to the meeting.

The minutes from the May 16th meeting were approved with corrections with a motion (m/s Ron/Peter) and passed on a voice vote.

Donations totaling \$952.50 (itemized below) were accepted with a motion (m/s Traci/Robert) and passed on a voice vote

5/22/17	\$395.00	Friends donation for comics workshop
5/30/17	\$432.00	\$425 Kids Books and the Arts grant / \$7.00 change jar
6/5/17	\$15.50	\$4.80 change from check donated/\$10.70 change jar
6/12/17	\$110.00	\$100 check from E Kelly/\$10 chg jar

Foundation Report: Traci Bisson (representing the Barrington Library Foundation) gave a presentation to Trustees to update them on the silent phase of the strategic planning process. She presented the request that the Trustees release \$40,000 to the Foundation from the interest that has accrued from the Library Treasury Bond to hire Sandi Mitchell for the next phase of process.

Trustees discussed their thoughts regarding the request on the table. Stipulations may need to be put in place if the decision is made to release such a large sum of money. Proposal from Dan Cappiello (Foundation) and Peter Royce to review the contract with an attorney, Trustees to

receive a copy of any changes to the contract, the wait benchmark tasks with deliverables from Sandi on what is being accomplished, and quarterly reports from the foundation throughout the year on progress. Ron proposed that the 2 boards (Trustees and Foundation) develop a memorandum of understanding on how we operate.

Robert Drew makes motion: "I move to allocate up to \$40,000 of library trustee funds to be made available to the Foundation for the purpose of hiring Sandi Mitchell of Development Resources for the Advance phase of the fundraising campaign." Victoria Sellers seconds motion.

Roll Call Vote: Peter Royce (Abstain), Ron St. Jean (Yes), Victoria Sellers (Yes), Traci Bisson (Yes), Robert Drew (Yes), Sam Boduch (Yes), Lindsey Maziarz (Yes)

Traci Bisson makes motion: "I move that the Trustees allow Amy and Traci to speak with Ginny Swain to release the restrictions on her mother, Thelma's, endowment toward fundraising purposes." Robert Drew seconds motion

The treasurer's report was accepted with a motion (m/s Ron/Sam) and passed with a voice vote

Director's Report: The Purchasing and Fiscal Management Policy is being reviewed. Send all typos to Amy. A policy to be put in on where the book sale money goes-to the library misc. funds acct. per the RSA. The Purchasing and Fiscal Management Policy was accepted as amended with a motion (m/s Robert/Sam) and passed with a voice vote

Robert and Amy discussed the gardens and a potential lead on a Scout that may be able to help, but will take a while for this to happen so in the meantime mulching will occur.

Ally Marsh, past volunteer has been hired for 2 hours a day to shelve books while other staff members are taking hours to fill in after Judith leaves (June 17th last day) until a new employee is taken in.

Amy will continue to listen at the BOS meetings while they edit the personnel policy and bring back information that pertains to library employees.

Old Business: Agreed to cover NHLTA conference reactions to next month's meeting.

Welcome Susan! She is officially a Library Trustee Alternate!

The BYA event that Victoria and Leigh attended went very well. Outreach committee to be formed to set up other events to share what is happening at the library. Amy ordered tables, table cloth and banner to assist in future events. Lindsey, Victoria and Leigh will work on finding opportunities to get volunteers out in the community.

New Business: Sam wants to make sure everyone is able to speak during meetings so asked Lindsey to spot while he facilitates.

The town is changing budget numbering to make it more cohesive. This could affect our year to year budget since some items may be moved into different categories. Amy will continue to build the budget as usual for July but may need to give us an updated version later.

Since Traci is working on foundation tasks she has decided that she can no longer train to be Trustee Treasurer. Susan will entertain the idea to take this role on.

Next Board of Selectmen meeting is Monday June 26th, Sam cannot attend. Ron, Robert and Peter will try to be there.

Sam would like to use a few minutes at the end of each meeting to discuss what we are doing well and what we can work on as a Board during meetings. Tonight will be the first night!

Positives:

- Enthusiasm
- Mediation
- Letter by Marie Harris

Could improve on:

- Shorter meetings
- Food (Having some at meetings)
- Meetings more than an hour tend to be unproductive
- Be more mindful of one person speaking at a time.

A motion to adjourn at 9:10pm was made (m/s Ron/Traci) and passed on a voice vote.

Next meeting Tuesday July 18th, 2017 at Traci's House, weather permitting.

Minutes recorded by Lindsey Maziarz.

