

Barrington Public Library
Board of Trustees
December 19th, 2017
Adopted Minutes

Present: Ron St. Jean, Sam Boduch, Lindsey Maziarz, Lydia Cupp (ALT) voting, Leigh Elliott, Susan Frankel (ALT) voting, Amy Inglis Library Director, Traci Bisson (6:12pm), Robert Drew (7:56pm)

Absent: Peter Royce, Victoria Sellers (ALT)

Also present: George Bailey Selectman

The meeting was called to order at 6:03pm.

The minutes from the November 21st, 2017 meeting were accepted with corrections in a motion (m/s Ron/Sam) and passed on a voice vote.

Donations of \$182.00 (itemized below) were accepted in a motion (m/s Ron/Susan)

11/20/17	\$10.00	Donations from craft class
11/27/17	\$10.00	Olive Titlar
12/4/17	\$18.00	anonymous
12/11/17	\$78.00	\$40 Mahjong group/\$30 Psanky Egg workshop/\$8 clay bowl makeup workshop
12/18/17	\$66.00	\$20 Holiday wish list non-specific/\$12 adult craft day/\$34 change jar

Foundation donations: \$3,000 from an anonymous patron, and a \$100 donation from another patron, which is pending. Also, Amy shared that Virginia Swain had made a donation today of \$25,000 to the Foundation.

Public Comment: George shared that at a recent BOS meeting, there was discussion of a new public safety building needed. It's unclear as to where this building would go and when requests for funding would be made.

Friends update: The Fall baskets raised over \$700 from raffle tickets sold.

Foundation update: *The donation from Virginia Swain of \$25k has been received. She has requested that to her donation go to support the Children's room. The name given to the room will be determined.* Traci reports that the Foundation has raised roughly \$80k to date, with a rough commitment for additional donations to come from the Friends and the

Historical Society. There are also 15 new members to the Foundation who will be trained to solicit for donations. The next Foundation meeting is scheduled for January 2nd, 2018 at 6pm.

Outreach Committee update: on hiatus until Spring.

Search Committee update: The deadline for all resumes to be submitted for the Library Director position has been extended to December 20th, 2017. Currently, there are two excellent candidates that the committee would like to bring forward. There is an interview scheduled for Thursday December 21, 2017 afterwards the committee will confirm the two candidates will proceed as finalists. Presentations of the finalists to the board will be in early January. The committee will forward resumes, cover letters and previously posed questions for each candidate to the board.

Treasurer's Report: Federal Savings Bank is now charging the account which we paid Sandi Mitchell a \$3.00 service charge. A motion is made (m/s Traci/Ron) to close the Building Fund account and transfer the remaining balance to the Trustee General Fund at Federal Savings Bank and passed on a voice vote.

The Treasurer's report is accepted in a motion (Sam/Traci) and passed on a voice vote.

Director's Report: Amy has removed approximately 400 CD audiobooks from the collection that have not moved in 3-5 years. The music collection is being re-cataloged and labeled by library volunteer Eli. Once completed, cds will be in alphabetical order by artist or title which will assist patrons in finding their selections easily.

Volunteers were each given a BPL mug filled with candy as a thank you gift. Amy also gave three boxes of books to the food pantry for Christmas baskets, selected by age and gender of child.

A motion is made (m/s Ron/Sam) to approve Susan Milioto to be hired as a desk clerk and passed on a voice vote. Her first day of employment was December 18th, 2017.

The final draft of the Collection Development Policy is accepted as edited in a motion (m/s Sam/Lydia) and passed on a voice vote.

A motion is made (m/s Ron/Sam) to add Wendy Rowe Assistant Library Director as a co-signer to both library bank accounts and passed on a voice vote.

Old Business: Ron states that he will not be seeking another term as a Trustee. Victoria will not be seeking re-appointment as an Alternate. Notice will be posted that additional alternates are needed. Those wishing to seek an additional term will need to file for candidacy with the Town Clerk between Wednesday January 24th, 2018 and Thursday February 1st, 2018.

New Business: Leigh will send email to the committee writing Amy's review to coordinate a time to convene. The Holiday party will be on January 6th 2018, please RSVP to email sent by Lindsey ASAP.

Coffee is provided to town employees at the town hall and it is agreed that library employees, also employed by the town, should receive the same accomodation.

Leigh asked Amy if it would be feasible to add a share link to events on the library's online calendar. Amy will see if it is possible via the design format of the page.

Ron mentioned that the Facebook group "Barrington Buzz" as a friendly forum to share library events and information with.

Trustees are encouraged to attend the Board of Selectmen meeting on January 8th, 2018.

A motion to enter into non-public session at 7:18pm (RSA 91 A-3, II (c) is made (m/s Ron/Sam) and passed on a voice vote.

A motion to return to public session is made at 8:08pm (m/s Traci/Lydia) and passed on a voice vote.

Pluses and Deltas: positive - snacks, and time goals for agenda items help keep the meeting on track

A motion to adjourn is made at 8:12pm (m/s Traci/Susan) and passed on a voice vote.

Next meeting Tuesday January 16th, 2018

Minutes recorded by Leigh Elliott