

Minutes of the Barrington NH Public Library Trustees
4/17/18

In attendance: The following Trustees : Lindsey Maziarz, Robert Drew (arrived at 6:08) Traci Bisson, Sam Boduch, Susan Frankel, Lydia Cupp, Karolina Bodner alternate Trustee voting, George Bailey (Selectboard Rep.), Melissa Huette Library director , Bridget Rounds, Marie Daniels, and Heather Drew (arrived at 6:20) absent Trustee Leigh Elliott

Meeting called to order at 6:04

1. Public Minutes from last meeting were accepted by a motion made by Sam Boduch and seconded by Susan Frankel all in agreement except for Traci who abstained.
2. Non-Public minutes accepted by motion by Sam and seconded by Susan. Traci abstained from vote. All others in agreement.
3. \$145.00 in Donations accepted. Sam made the motion and Traci seconded. All in agreement.
4. Public Comment- George Bailey mentioned the Selectmen are now to be called Selectboard and Select Person. There is an all board meeting on April 30 at 6:30 at the ECLC. All are welcome to attend.
5. Treasurers Report- Susan reviewed accounts. Federal Savings Bank needs a system administrator to allow for on line access to the Library and Trustees accounts. Susan is willing to do this. It involves training at the bank and a vote from the Trustees. Sam made a motion to approve Susan as the System Administrator and Traci seconded, all were in agreement. Susan had letter to be signed and will be trained at Federal Savings Bank.
6. Friends of the BPL comments- Lydia reviewed upcoming Books in Bloom, Perennial Sale is June 1st for set up starting at 2:00. The sale is on the 2nd from 8-12:00. The Friends are also working on Spring raffle items.
7. Outreach Committee- Ideas include attending BYA event on June 9th as well as some summer soccer games. Having a table at the Peeper Fest was also discussed. Robert will look into getting a table for the Peeper Fest.
8. Foundation update- Current funds about \$227,000.00. The Foundation has been making presentations to many local groups and neighborhoods. They have also applied for a number of grants. Robert mentioned a local business group where the Foundation might be able to give their presentation. The Trustees payment commitment to the consultant will be fulfilled in June. Virginia Swain wrote a letter repurposing her endowment money to fundraising for the Foundation. A motion was made to move \$8000.00 of the endowment fund to the Foundation Robert made motion, Lydia seconded, Traci and Sam abstained, all others in agreement.
9. Discussion about posting minutes and notice of meetings. We can post meeting notices at the library and town hall. We need to give 24 hour notice of meetings. George mentioned that approved minutes can be posted on the town website.
10. Directors Report-
Melissa brought up the emergency protocols for the Library. The plan is outdated with the last update from 2004. The discussion led to Melissa discussing the plan with local law enforcement and sending out the report to all Trustees for review.
Privacy policy discussed and Melissa will check with other libraries to see what their policies are. She will research this and report back to Trustees at our next meeting.
11. Old Business-
Meet and Greet was a very successful event . The Friends of the BPL are thanked for supplying the refreshments.
The Regional Trustees meeting was highlighted by Lindsey who attended. The next meeting will be next Fall.

Group discussed the NHLTA conference on May 14. Many of the Trustees along with Melissa will be attending.

12. New Business

-Posting minutes- Lydia Trustees secretary will send approved meeting minutes to Melissa for posting.

-Library staff would like monthly meetings. Lindsey outlined a plan where Trustees could be trained to work the desk and provide coverage for the meeting.

-The Selectboard meets on the second and fourth Monday of each month at 6:30 at the ECLC. Trustee representation is important at each meeting. A schedule will be discussed for Trustees to take turns attending meetings.

-Director Review- A review is to take place within 90 days of Melissa's hiring. Susan Gaudiello is sending some samples to Lindsey from other N.H. libraries. Susan, Sam, and Lindsey will be the review committee.

The meeting adjourned at 8:45 with Robert making the motion and Lindsey seconded, all were in agreement.

DRAFT