

Barrington Public Library
Board of Library Trustees Meeting
February 19, 2019
Draft meeting minutes

Present: Trustees: Lindsey Maziarz (arrived at 6:15), Lydia Cupp, Robert Drew, Leigh Elliott, Sam Boduch, Bridget Rounds (alternate Trustee voting), Susan Frankel, Karolina Bonner, Melissa Huetter (Library Director), and George Bailey (Select Board representative)

Absent: Traci Bisson

The meeting was called to order at 6:10

The public meeting minutes from the 1/15/2019 meeting were approved, in a motion by Susan and seconded by Robert, and passed on a voice vote.

Donations of \$68.95 were accepted in a motion by Robert, and seconded by Sam , and passed on a voice vote.

Public Comment:

1. George Bailey commented on the new Library and Town Hall warrant articles.

Treasurer's report: Susan sent out the reports by email and she presented the reports. Sam made a motion to accept the Treasurer's report, and Robert seconded, motion passed on voice vote.

BPL Project (New Library) Update:

1. The Foundation has to date raised over \$476,073. The Foundation is in the community phase and continues to seek donations from both individuals and businesses. The Viilage Barn fundraiser for hat sales in January raised \$100.00 for the Foundation. The Kozy's Pizza fundraiser raised \$170.00. A number of fundraising events are planned including Margaritas' on March 6th in which 20% of sales will go the Foundation. An event at Book and Bar is in the planning stages with a date to be determined. Currently, Calef's Country Store has a fundraiser for the Foundation in which 50 cents of every jam or jelly sold will go to the Foundation during the month of February. Please check the Foundation's website for other upcoming fundraising events. The Foundation is also seeking in-kind donations for the building project.
2. Lydia and Leigh shared their experiences at the last two Saturday jam tastings at Calef's Country Store. Most of the patrons were from out of town but enthusiastically bought jam and jelly to support the project. Most of the Barrington residents shopping seemed to be supportive of the new library.
3. Yard Signs supporting the new library will be distributed at various predetermined locations this weekend by the yard sign committee.
4. Edward Jones- Future Home of the Barrington Public Library sign- David Ranson of Edward Jones is donating the sign for the site of the New Library. The sign should be installed soon.

5. March 12th is voting day. Emails will be sent out with details on what volunteer opportunities will be needed that day. A gathering is being planned for election night at the Community House on Lois Lane.
6. On March 8th and 9th there will be outreach events at Market Basket. On March 9th there will be an outreach event at the transfer station in Barrington. These events will be encouraging people to vote for the new library project.
7. Leigh shared that at the Peeper Fest this year Team Dave will be giving their proceeds to the Foundation. The Peeper Fest is scheduled for May 11th.

Friends Update:

1. Friends liability insurance: Lydia and Susan discussed an idea that the Just Desserts event could be sponsored by the Trustees with funds going directly to the library so liability insurance would not be required. Susan will attend the next Friends meeting to discuss the issue. The issue will be discussed at the next Trustees meeting in March.
2. Books in Bloom- Lydia shared the event will take place from March 20th when arrangements will be made at the Bloomers meeting at 6. This is a joint venture of the Friends and Bloomers. Melissa mentioned she and Wendy will be creating an arrangement for the Library. The arrangements will then be on display from March 21 to March 23rd with library patrons voting on their favorites. On March 23, the arrangements will be auctioned off at a silent auction, final voting will take place, and refreshments will be served. All are welcome to participate.
3. Meet and Greet- The Friends will provide some refreshments and coffee for the event held on March 9th from 12:30-2:30. Wendy will be asked to provide her water urn for the event. Leigh will supply coffee supplies and cups. Lindsey will also bake and Karolina will make name tags.

Director's Report:

1. Melissa shared library statistics.
 - 26 new patrons
 - 3,524 patrons came in
 - 5,214 items checked out
 - 920 Overdrive audiobooks and Ebooks used
 - 169 Hoopla users (TV, movies, books, audiobooks)
2. Melissa shared that the select board is hiring a company to form a compensation study based on job requirements. Melissa sent her job description to John Scruton as a courtesy. John asked if the Trustees would like to participate in the study as well. George explained to the Trustees why this study is being completed by the Town. The Trustees expressed an interest in being part of this study. Susan and Leigh offered to be part of the committee for the compensation study.
3. Melissa shared that Portsmouth has stopped charging late fees for all patrons and forgave all fines for patrons under 18. Patrons are still responsible for paying for lost or damaged items. A brief discussion ensued with ideas that Melissa should check on what other small libraries are doing, check on Listserv, see if this might be a topic at upcoming conferences. The group expressed concerns on how to replace these funds which are around \$7,500 per year. George mentioned possibly looking at each case of overdue fines individually. This will be discussed further at our next meeting.

4. Melissa discussed the policy updates and it was agreed we will discuss the updates at our March and April meetings.

Non-Public Session based on RSA 91-A:3

Motion was made at 7:24 by Lindsey and seconded by Susan and passed by voice vote to enter into a non-public session. The motion to leave the non-public session was made at 9:19 by Sam and seconded by Robert and passed by a voice vote.

The meeting was adjourned at 9:20 by a motion made by Lindsey and seconded by Bridget and passed on a voice vote. The next meeting will be March 19th at 6:00 at the library.

Notes taken by Lydia Cupp Secretary

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