

Barrington Public Library  
Board of Library Trustees Meeting  
8/28/2018  
Approved meeting minutes

Present: Trustees: Sam Boduch (arrived at 6:28), Robert Drew (arrived at 6:04), Lydia Cupp, Leigh Elliott, Karolina Bodner (alternate Trustee voting), Bridget Rounds (alternate Trustee voting), Melissa Huetter ( Library Director) , George Bailey (select board representative ) , Connor MacIver ( Town Administrator Intern)

Absent: Lindsey Marziarz, Susan Frankel, Traci Bisson

The meeting was called to order at 6:01

Welcome and Introductions: Connor MacIver was introduced to the Trustee Board. He is the Town Administrator Intern working with John Scruton. Connor shared his background and that he is attending different board meetings in town.

The minutes from the 7/17/2018 meeting were approved in a motion by Karolina and seconded by Bridget and passed on a voice vote. Lydia abstained due to not being present at the last meeting.

Donations of \$1,006.10 were accepted in a motion by Robert, and seconded by Lydia , and passed by a voice vote.

Public Comment: George Bailey reported that the select board is inviting Department heads to speak about their accomplishments at the October 1<sup>st</sup> select board meeting. The Trustees discussed if this would be Melissa or a Trustee. This will be discussed further at the September 18th Trustee meeting.

Treasurer's report: Susan sent out the report by email and Leigh presented the report. Robert made a motion to accept the Treasurer's report, and Bridget seconded, motion passed on a voice vote.

Friends Update: Lydia shared that the Friends are planning their Fall events. One of the events, Just Desserts will be held at the library from 4-6 on 11/3 and the Fall Raffle Baskets will also be available at the event. The Friends have changed their meeting date to the fourth Wednesday of the month. They will meet in the meeting room at 7:00.

Outreach Committee: Leigh mentioned the Outreach group is looking into having a table at the Highway Open House on 9/22/18.

Foundation Update: A Community Phase Committee meeting was held last Tuesday evening. Thank you to those who attended. A table of information will be manned by volunteers at the primary election on September 11<sup>th</sup>.

Director's Report:

1. Melissa shared library statistics.
  - 49 new patrons
  - 5,788 patrons came in

-6,503 items checked out  
-811 Overdrive audiobooks and Ebooks used  
-174 Hoopla users (TV, movies, books, audiobooks)

2. The Summer Reading program was a great success! Adults read 3,832 hours, Teens read 1,913 hours, and Kids read 2,946 hours. This was also a record year for donations for prizes and sponsored events.
3. The library budget is due to John Scruton on 9/27/18. The library's budget presentation is scheduled for 10/22/18 at the select board meeting. There was a discussion if this date could be changed as Melissa is attending a conference during this time.
4. The draft Library budget was reviewed and discussed.
5. Discussion on Barrington school teachers and town employees having library cards. Teachers who do not live in Barrington can not use their cards in the summer. This policy was discussed and further research on what other towns do was suggested with further discussion at an upcoming Trustee meeting.

Old Business:

The Director Performance review policy will be voted on at the next Trustee meeting in September. A draft of this policy was given out at the July meeting.

The Board of Trustee investment policy will also be voted on at the September meeting. Please send any edits you may have to Lindsey.

New Business:

The state primary is September 11<sup>th</sup>.

The author of The Cemetery Keeper's Wife will be presenting at the library on September 14<sup>th</sup> at 5:00.

Sam brought up adding to the agenda next month a discussion on Melissa having regular library staff meetings.

Nonpublic session (RSA 91-A:3): Sam made a motion to enter a nonpublic session at 7:45 and this was seconded by Leigh, and passed by a voice vote. A motion to leave the nonpublic session was made at 7:57 by Sam and seconded by Robert, and passed by voice vote.

The meeting was adjourned at 7:58 by a motion made by Karolina and seconded by Sam, and passed by a voice vote. The next meeting will be September 18, 2018 at 6:00 at the library.

Notes taken by Lydia Cupp Secretary

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